# **EnterpriseBiz**<sup>TM</sup>

# Purchase Order Management

The procurement function is critical to ensure necessary materials; supplies and services are available when required. Negotiating Supplier pricing and analyzing Supplier performance can make procurement a profit center in your organization.

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Please note that stages in Purchase cycle are configurable as per your business requirements.



By implementing EnterpriseBiz<sup>™</sup> Purchase Order Management module (POM), you get an efficient, time saving tool for your procurement functions.

EnterpriseBiz<sup>™</sup> POM enables you to analyze the accuracy and timely delivery of all your purchased materials.

POM's capabilities make it a must for both manufacturing and distribution environments. It predicts cash requirements, monitors deliveries and outstandings and helps keep inventory level low while alerting you of shortages. When you link EnterpriseBiz<sup>™</sup> POM with financials, it helps automatic insertion of Account Payable entries as soon as Purchase Bills are posted.

# CONTRACT RATES

It is possible that you may have fixed rates for buying certain material from certain

Suppliers. The Rate List facility in EnterpriseBiz<sup>TM</sup> will let you feed in the supplier-wise, item-wise rates for your Purchase Orders. This ensures that when anyone uses the supplier and item combination in the Purchase Order, the designated rates appear by default. You can also review and modify the rates with effect from a given date.

## EASE IN ENTERING RECEIPTS

As with the other modules of EnterpriseBiz<sup>TM</sup>, there exists a facility to link a document to its logical parent document. This facility allows one to pull data from Purchase Order into Material Receipts. This reduces the data entry required to key-in a receipt voucher and at the same time allows monitoring and reduces errors as the receipts are rated at the agreed PO prices.

## PENDING PURCHASE ORDERS

The software enables mapping the *Material Receipts* to *Purchase Orders* and therefore, it can facilitate pending purchase orders. EnterpriseBiz<sup>TM</sup> generates Supplier-wise, Item-wise, Purchase Order-wise outstanding quantities and values.

# PROFIT / COST CENTER WISE PURCHASES

If your setup requires so, POM module can capture Profit / Cost center details at the time of entering Purchase Order / Supplier's Bills. You can either enter the details separately for each profit / cost center or give breakup of apportioned quantities to facilitate profit / cost center-wise purchase analysis.

#### SUPPLIER PERFORMANCE \*

EnterpriseBiz<sup>TM</sup> POM analyzes Purchase Orders, Cancelled POs, Material Receipts and Supplier's Invoices for variances in quantity and costs, average number of lines of items that arrived late, average number of days it requires to receive shipment from the vendor and rejection percentages.

#### SOP TO PURCHASE

Pending Sales Order delivery status can be used to determine what material needs to be purchased. For finished goods, the Purchase Order can directly be linked to pending Sales Order deliveries to minimize the manual processing.

## LINK TO FINANCIALS

EnterpriseBiz<sup>TM</sup> POM has a link to financials. Using this link, all financial transactions such as Supplier's Invoices can be directly posted to financials as soon as they are posted in POM. This reduces data entry efforts and ensures that correct figures go to correct account heads.

For more information on how to put the power of EnterpriseBiz<sup>TM</sup> modules to work in your operations, call Clariance today.

\* Advance feature; available at extra cost.

#### FOR MORE INFORMATION

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